The formal P&C meeting was opened at 7.40 pm by the President, Greg Tunnock, who introduced Meghan Cockburn, Drama teacher at RGHS and Brett Hunt, Acting Head Teacher, Creative and Performing Arts (CAPA).

Ms Cockburn spoke about the history of Drama at RGHS since she joined in 2008 and outlined the elements of the HSC Drama course emphasising the academic rigour of the course as well as the performance aspects. She also outlined the Year 9&10 elective course and said that one of the positives of the course was the experiential learning combined with active reflection.

Mr Hunt added that the students loved working in groups and participating in role plays. He also noted that Ms Cockburn had been responsible for new lights and new curtains in the performance space. This had been funded from earnings from Alice in Wonderland in 2010.

Ms Kelly showed the meeting the Board of Studies data from the 2011 HSC which showed that all RGHS Drama students gained a mark in the top 3 bands. The school was very proud of these excellent results. The school had also achieved a nomination for HSC On Stage performance. Ms Cockburn went on to say that senior drama has been attracting some very conscientious students and she was therefore looking forward to this year’s HSC results as it is a very strong cohort.

Ms Cockburn and Mr Hunt also outlined the 2012 RGHS production of Peta Pan. It had been chosen because it was something that people know. It is a family play so hopefully people will be interested in coming. A student rock band will play live music. Peter Pan has been adapted for RGHS eg Peta is a girl, with the script written by Ms Cockburn thus getting around some of the cost issues of putting on a production. A concept sheet for Peta Pan was presented to the meeting.

Ms Cockburn went on to say that auditions had been held with 180 attending. 50 call backs were given and each of these girls were given a roll in the production. Some were a little disappointed but were given staging opportunities. There was also a need to create some film elements to get around the flying scenes which was a good opportunity for interested students. Ms Cockburn said she was trying to get as many girls involved as possible. It was confirmed that students in the production would only be out of school for two days.

The production would be held on June 6, 7 and 8. The issue of involving feeder primary schools and other community members such as older citizens in aged care facilities was raised.

A breakdown of budget was presented and a request was put to the P&C to contribute to some element of the production. The P&C unanimously agreed to support the production for $1000 to pay for the costumes. Ms Cockburn said this would be acknowledged on the publicity material.

Mr Tunnock thanked Ms Cockburn and Mr Hunt for their informative and passionate presentation.

**Attendees**
As per the circulated Attendance Book.

**Apologies**
Avril Semyanov, Ruth O’Connell, Renata O’Hoa
Minutes of Previous Meeting

Motion: To accept the Minutes as read for the following meetings
8th February 2012

Moved: Zoe Thompson Seconded: Greg Tunnock CARRIED

And Extra-ordinary meeting of 29th February 2012

Moved: Zoe Thompson Seconded: Sharon Weismantel CARRIED

Business Arising

- **National chaplaincy** – application lodged on 2nd March. Response from the staff has been tense. The next staff meeting will be an open forum about the Chaplaincy program. Belinda wants to be open and transparent about any decisions that are made.

- **Assessment and reporting** – Greg Tunnock and Belinda Kelly met to discuss next step following from our discussion at the last meeting and would like to suggest a workshop to talk through the issues with parents, staff, students. Belinda and Greg to discuss possible dates for beginning of Term 2.

- Mr Tunnock notes that the P&C had participated in the RGHS Open day by holding a Sausge Sizzle. He thanked all those who had helped on the day and said that he thought it had been a very successful day for the school. BBQ ran out of sausages at 5pm and would suggest 120 sausages would have been good plus an extra loaf of bread for next year. $424 in revenue minus $219 for expenses. Music Committee ran the Gelato Cart and sold $760 worth of gelato. Importantly the P&C members present felt like they had talked to lots of potential parents.

- **Parent portal** – Mr Tunnock raised the issue of P&C Communication and explained the new Parent Portal system. Currently only 70 parents logged on but Peggy O’Neill, Deputy, send out a reminder sheet to parents about how to access the Parental Portal and how to then access information from the school and P&C.

  The process for re-accessing passwords and logins, which were sent out by mail last year, needs to be looked at to streamline the process for parents. Belinda agreed that another mail out should occur to encourage as many parents to access the Parent Portal so they can receive vital information from the school and P&C.

Correspondence In

- P&C Journals were made available for parents to take. Spare copies will be left at reception.
- Med entry exam preparation promotional material was received and passed on to the school
- The P&C annual conference and Workplace Health and Safety information was received from the P&C Association.
- NSW Department of Education global funding information was also received.
- RGHS Music Parent Committee Report

Principal’s Report

- Ms Kelly distributed school fee information and was pleased with the percentage of parents paying school fees. She said that there was a changing culture of handout to students which had lead to good conversation between the school and the parents. RGHS only receives $2000 in fee relief for 1000 students so it is important that it goes to the right people.
- Staffing is a big issue. The school lost some staffing allowance due to a much larger number of students accessing TAFE than had been anticipated. 45 had been predicted but 70 had taken up the opportunity. In addition, Ms Markey in the Maths Department was retiring. There had also
been the loss of 1 part time SASS staff member. A vacancy exists in English and a panel had been established to recruit a new staff member.

- Ms Kelly encourage extra P&C members to be trained to take part in panels and suggested that she run a training at 5-7pm on 28th March at RGHS. Bill Warzecha expressed interest and it was agreed that the P&C would publicise the training and seek additional participants.

- Ms Kelly noted that a fantastic executive conference had been held early in Term One.

- Sophie Taylor, Year 10, and Laura Crockart, Year 12 and Sports Captain, were both attending the National Swimming Championships in Adelaide.

- RGHS was the grateful recipient of a $10,000 cheque from a parent to teach extra German in Year 12.

- RGHS were crowned Zone swimming champions.

**Treasurer’s Report**

The Treasurer presented her report which included an opening balance at 2 February of $15,934 with interest earned of $21.15 leaving a closing balance of $15,955.17. She noted that the Open Day receipts and expenses would be reported in the next financial report. It is also anticipated that the school will provide the P&C parent contributions prior to the next meeting.

The treasurer’s report was accepted as read

*Moved: Sharon Weismantel Seconded: Greg Tunnock CARRIED*

The following Cheques were agreed to

- Redraw the cheque for National Breast Cancer in memory of Sharon Douglas of $200 as it had still not been presented.
- $1000 to help pay for the costumes for the production of Peta Pan
- $75 in reimbursement to Sally Morgan for the purchase of flowers
- $219 in reimbursement to Zoe Thompson for the purchase of Open Day BBQ supplies plus $10 to Sally Morgan for ice.
- 2 x $100 for Sophie Taylor and Laura Crockart for reaching the National Swimming Championships (as per usual P&C protocol).

*Moved: Sharon Weismantel Seconded: Greg Tunnock*

**General Business**

Mr Tunnock noted that the 9th May meeting has been put aside for discussion about the allocation of P&C funds.

**Future Meetings**

- 9th May
- 13th June
- 8th Aug
- 12th September
- 10th October
- 14th Nov (AGM)

The meeting was closed at 9.15pm
RGHS Music Parent Committee (RMPC)

Riverside Girls High School (RGHS) P&C MPC Report
Minutes of Term 1 Meeting held on Monday 13 Feb 2012

ACTION ITEMS FROM LAST MEETING ON 8/11/2011:
None Available

BAND PROGRAM:
The Band program has received a reorganisation for 2012, including a co-ordinator from the Music teaching staff, Mr Brett Hunt, and a contact person in the school Administration office, Sherrie. The Parent Committee express their appreciation to GL, PON,BH, NJ, GH and AK for their invaluable contributions towards the planning and administration of the Band program, in meetings held prior to the beginning of the school year and in the first weeks of Term 1.

The Band conductors for 2012 are:
Concert and Stage Bands: Nic Jeffries and Graham Hunt
String Ensemble and Strings Training Group: Adrian Keating

The Music Parent Committee has relinquished its role in the administrative functions for the Band program, and will primarily provide support through incursion/excursions, MECA Performances and fundraising activities eg. “Riverside Swings”, Open Day and Yr 6 into 7 Orientation Days.

The RIEP website has received an overhaul in conjunction with the redesign of the school website, it is now known as “RGHS Band” and accessed directly from the Home page Banner. The website now contains comprehensive information and the program overview/calendar for 2012.

BAND/STRING DIRECTOR’S REPORTS:
None Available

TREASURER’S REPORT:
The balance of the Music Account as at 1/02/2012 was $3,773.27.

BAND INFORMATION EVENING 13/02/2012:
A large number of parents and students from Year 7 attended. BH hosted the evening to provide information on the Band Program and an overview of planned activities for 2012. PON provided administrative information. GH provided information on behalf of the conductors. XW, as CAPA Captain, provided a student’s perspective on the Band program. RH spoke briefly about the role of the Band Parent Committee. Questions raised and answered included, school tutors and the in-school tutor program, enquiries through Sherrie in Office Administration, invoicing, and the provision of school instruments.

CALENDAR ITEMS:
The Parent Committee agreed to provide the following support for these calendar items:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Support/Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/03/2012</td>
<td>Open Day</td>
<td>Volunteers to run the Gelato Cart</td>
</tr>
<tr>
<td>22/03/2012</td>
<td>Incursion</td>
<td>Provision of morning tea (fruit, cake and biscuits) and lunch (pizza and drinks).</td>
</tr>
<tr>
<td>3/04/2012</td>
<td>MECA Performance</td>
<td>Provision of supper (tea, coffee and cake)</td>
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<td></td>
<td></td>
<td>Invitations to perform will be sent to Senior students</td>
</tr>
<tr>
<td>30/08/2012</td>
<td>Incursion</td>
<td>Provision of morning tea (fruit, cake and biscuits) and lunch (pizza and drinks).</td>
</tr>
<tr>
<td>4/09/2012</td>
<td>MECA Performance</td>
<td>Provision of BBQ and refreshments (tea, coffee, drinks and cake?)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Invitations to perform will be sent to Senior students</td>
</tr>
</tbody>
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RH and LT will co-ordinate these activities with the help of any additional volunteers.

PROPOSED CALENDAR ITEMS:
June 2012    Yamaha Band Festival    Dates are yet to be advertised.
RGHS Music Parent Committee (RMPC)

24/8/2012  “Swings” A proposal will be mailed out to parents and a meeting held to organise the activity. Options for “performers” will be discussed. Eg. Mowtown style, Wonderbrass?

INFORMATION SHARING:
PON advised that 2 days’ notice would be required for any information or news items to be displayed on the school website, or the school media boards. Alternatively, approximately 2 weeks’ notice would be required for any information to be distributed via snail mail.

NEXT MEETING:  Week 2 Term 2, 2012 - Wednesday 2 May 2012 (to be confirmed)