RIVERSIDE GIRLS HIGH SCHOOL  
P&C ASSOCIATION  
MINUTES OF MEETING –  
WEDNESDAY 10th October 2012

Attendees
As per the attendance book

Apologies
Apologies were received from Ms Peggy O’Neill, Deputy Principal, who was going to provide information on the Year 7 Innovations program but was unfortunately unwell and unable to attend the meeting.

Minutes of Previous Meeting

Motion: To accept the Minutes as read.

Moved: Zoe Thompson           Seconded: Berny Barber          CARRIED

Business Arising

• P&C Message – At the last meeting the President, Mr Greg Tunnock, had presented a draft P&C message to be sent with the Year 7 enrolment information. The meeting discussed the message and Greg requested any further comments be sent to him by email ASAP. The message was finalised and included in the Year 7 information at the beginning of Term 4. Further comments are still welcome as there is an opportunity to continue to refine the message for use on other occasions.

• Uniform store outsourcing – At the last meeting a number of different options for outsourcing the uniform store were discussed. Those in attendance at the meeting were very interested to get more information from Stichem regarding their proposal to be the new RGHS uniform supplier and shop.

Stichem have provided Ms Kelly with pricing for all uniform items and provided samples of different options for the white junior shirt. P&C members looked at the samples provided and offered feedback on the preferred option. Stichem informed the school that they were currently under pricing the jumper and that these would need to go up in the future to ensure they were not sold below cost. Ms Kelly outlined the advantages of the Stichem proposal including the availability of a shop in Gladesville and 20% profit going to the school. Stichem have undertaken to have all Year 7 uniforms available early next year following fittings and ordering at Orientation Day in December.

Ms Kelly noted that the outsourcing of the uniform shop will allow the school to reclaim the room currently housing the school uniforms and part of the gym housing the sports
uniforms. This was a significant advantage and should not disadvantage the school population in any way.

**The following motion was passed in relation to the outsourcing of the uniform shop.**
The P&C support RGHS move to accept the Stichem proposal to supply and sell school and sports uniforms.
Moved: Sally Morgan Seconded: Sharon Weisman tel

**Correspondence In**
1. A fax from the PSA, received on 18/9/12, informing the P&C about stop work meeting proposed for the first day of Term 4, 8 October 2012.

**Principal’s Report**
- Ms Kelly thanked the P&C for their generous support of the Year 12 Graduation Ceremony. It was a very nice night.
- Ms Kelly thanked Berny Barber for being on the panel for the LAST teacher
- It was noted that Greg Tunnock would be on the panel for the HSIE teacher, convening soon.
- Staffing is the big issue at the moment. Subject selections have been made by students in Years 8 and 10 and there is a need for the school to make some tough decisions about which classes will go ahead and which will not. Particular discussions focused on English, languages and software development. This item was discussed again in more detail in General Business.
- There are currently 208 students enrolled in Year 7 allowing the school to form 7 classes.
- Naplan results had been received from the Federal government and Ms Kelly showed the meeting some of the results, including the Year 9 reading and numeracy results. The results were good overall but demonstrated a need to review the gifted and talented program. It was also concluded that the school needed to revisit strategies for reviewing student writing. Ms Kelly asked those present what the best way to present this information to the general parent population would be. Those at the meeting agreed that it was very important that parents were provided with an opportunity to understand and interpret the results. A session similar to the one run by Ms Kelly and Ms Nikoletic last year was favoured.
- Ms Kelly showed the meeting a video of her trip to Space Camp in Alabama, USA, with Eastwood Public School. She thought the trip was fantastic and very informative and is very keen for RGHS to join Eastwood Primary in 2014. She has presented a proposal to the staff and showed her video to the student population in assembly.

**Treasurer’s Report**
The opening balance for the September to October reporting period was $6,079.12 and the closing balance was $4,282.03. Interest of $2.91 was received and a cheque for $1800 for the library was paid to the school.
The insurance of approximately $1000 is still to come out.
The treasurer’s report was accepted as read

Moved: Sharon Weismantel  Seconded: Karen Walker  CARRIED

General Business

• A question was raised about Year 11 subject selection, in particular, English Studies. Ms Kelly noted that the vast majority of students got their first choices but some did not. A lengthy conversation followed where Ms Kelly explained the process of how the Executive decides on which subjects were chosen to run in any given year. Those present at the meeting expressed satisfaction that the process was a fair and transparent.

• Greg outlined the previous P&C commitment to Open Day and asked for volunteers for the upcoming Orientation Day on 5th December 2012 for those going into Year 7 in 2013. Greg will speak to the assembled parents and requested volunteers to be available on the day and, in particular, to staff the Gelato Cart. None were received and Greg suggested he would contact Rebecca Hasting from the Band Committee to see if she was available.

• Zoe Thompson noted that she had been the Minutes secretary for the last three years and would not be standing for re-election at the next P&C meeting and asked for people to think about putting up their hand for this very important position.

• Sharon Weismantel expressed similar request in relation to the position of Treasurer.

Future Meetings

14th November (AGM)