Riverside Girls High School  
P&C Association  
Minutes of Meeting Wednesday 13th of March 2013

The P&C meeting was opened at 7:35pm by the President, Greg Tunnock.

**Attendees**

10 parents, names recorded in the attendance book and Ms Belinda Kelly, Ms Peggy O'Neill, Ms Frida Hristofski and Mr Paul Jones.

**Apologies**

Berny Barber, Michael Warner and Zoe Thompson.

**Guest Speaker**

Greg Tunnock introduced the Guest Speaker, Ms Frida Hristofski, the Learning and Support Teacher (LAST) to talk about her role description, the NSW Department of Education and Communities’ view of this role and the specifics needs of the role at Riverside.

Frida introduced herself and outlined her background which includes being a former Riverside student, a PD/H/PE head teacher, and a university lecturer. Frida is currently undertaking a PhD and welcomes the experience and the insight of being a student again.

Frida identified the need for the LAST role, in NSW 12% of students have a disability or need for support, with 4.7% having a confirmed disability with funding support and 7.5% have a learning difficulty. 77% of students with special needs are enrolled in normal schools.

The attitudes, beliefs and expectations for the education of students with special needs have changed significantly over time. In 1960/70s there was Segregation, 1980s Integration, 1990s Inclusion and 2000s Diversity. These changes have been legislated by international (United Nations), Federal and State laws.

The challenge with educating students with special needs is to be able to adapt to teach the way a student learns.
At Riverside the LAST is a 0.7 part time role to work with teachers (not students directly). Frida views herself as “a bee with multiple honey pots, flitting from faculty to faculty, advising teachers how to support their students with special needs.”

**Minutes of Previous Meeting**

**Motion:** To accept the Minutes as read.

_Moved: Greg Tunnock  Seconded: Rebecca Hastings  CARRIED_

**Business Arising**

- **Riverside Open Day** – The P&C supported Open Day on Thursday 7th of March with a gelato cart and sausage sizzle. A very big thank you to the 16 parents that were involved. What a great day it was! The weather was perfect and we sold lots of gelato, drinks and sausages to happy students, and prospective students and parents. It was a wonderful community event where existing parents shared their knowledge of Riverside with prospective parents. A special thank you to Sally Morgan and Rebecca Hastings who organised the sausage sizzle and gelato cart before the event. The takings were $2,498.80 with costs of -$957.30 resulting in a profit of $1,541.50.

- **Support of Gonski recommendations update** – Mr Paul Jones Riverside’s NSW Teachers Federation representative provided an update on support of the Gonski Review of funding for Australian schools. Paul reminded the P&C that the NSW state government has cut $1.7 billion from the education at a time when the Gonski Review recommends investing an additional $6 billion across Australia. A partition requesting the federal government to act on the Gonski recommendation was circulated which many parents signed. Paul suggested that if parents felt strongly about this issue they should write to their local members of parliament.

- **P&C Secretary position vacancy** – The P&C Federation role fact sheet was distributed and nominations were called for. No nominations were received. The position remains open. Nominations will be called for again at the April P&C meeting. Parents are urged to consider nominating for this important role.

- **P&C Treasurer position vacancy** – The P&C Federation role fact sheet was distributed and nominations were called for. No nominations were received. The position remains open. Nominations will be called for again at the April P&C meeting. Parents are urged to consider nominating for this important role.

- **P&C Fundraising Coordinator position vacancy** – The role of this auxiliary position was identified in the 14th of November 2012 meeting minutes. Nominations were called for. No nominations were received. The position remains open. Nominations will be called for again at the April P&C meeting. Parents are urged to consider nominating for this important role.

- **Finance committee update** – The Riverside Finance committee met on the 7th of March 2013. Sharon Weismantel and Greg Tunnock attended as parent representatives. At the Finance meeting the recommendations from the external audit were discussed. These recommendations have resulted in a number of minor policy changes including the requirement to have 2 signatories on all expenditure approvals and write-offs. The audit also stated that the school contribution early payment discount is not in line with the Education Department policy. This resulted in a late change to the school contributions request form to remove the discount offer. Also there was a discussion to better
understand the budget for the extracurricular music/band program. Budgeting has been complex because funding comes from multiple sources: school, P&C and parents.

- **Band Support P&C sub-committee** – The Music Committee met on Friday 22 February 2013. The minutes for the Music Committee were made available at the P&C meeting. The Music Committee resolved to close Music Committee bank account, transferring funds to P&C, approximately $3,444.95 and requested that the P&C consider allocating these funds to resourcing the Band Program and in particular the 2013 inaugural Band Camp.

**Motion:** The P&C reserve the $3,444.95 funds raised by the Music Committee for resourcing the Band Program.

*Moved:* Rebecca Hastings  
*Seconded:* Greg Tunnock  
*CARRIED*

- **School contributions request form, P&C donation** – The school contributions request form, which includes a request for a P&C contribution of $100 per family, was sent to all families this week. Unfortunately the new consolidated form did not provide parent the opportunity to make and additional donation to the P&C, as requested by the P&C. The office will accept P&C donations. Greg Tunnock said he would send a message, via email and Riverside Currents, letting parents know that should they wish to make a donation they may.

- **Improving Riverside communication, Currents email** – The February Riverside Currents newsletter was emailed to parents. The P&C see this as a big improvement in communications. Many thanks to all the parents that requested this, giving support to make it happen.

**Correspondence In**

1. Australian Council of State Schools – ask parents to give support for the proposed Gonski education reforms
2. P&C Journal – Term 1
3. Department of Education and Communities’ – Riverside funding semester one 2013 allocation
4. Year 12 Journal sample
5. Invitation to Bounce Back – A forum on the wellbeing and mental resilience of young people
7. Silent auction package – milk and honey photography
8. P&C audit report – P&C association does not require a copy

**Principal’s Report**

- Ms Kelly reported on the Riverside Open Day, giving her heartfelt thanks to the parents that volunteered their help. Visitors commented on how warm and welcoming Riverside was to them.

- Ms Kelly reported that the Year 7 welcome BBQ was a wonderful event and very well attended with approximately 85 parents and 40 teachers attending.
• Ms Kelly extended an invitation to parents to participate in the next staff development days on 29th and 30th of April. One of the topics focused on will be introduction of the new national curriculum.

• Ms Kelly mentioned that the Hunters Hill Rotary have contacted the Riverside asking for support for their charity raising car rally. Ms Kelly would like to support this if possible because of the generosity Hunters Hill Rotary has previously shown the schools in the region, including Riverside. They have previously donated $3,000 to Riverside.

• Ms Kelly mentioned that Riverside have entered a team for the Mother’s Day Classic which raises money for the Breast Cancer Foundation. Ms Kelly encouraged parents to join the Riverside Road Runners team.

Treasurer’s Report

The Treasurer’s report was prepared by Sharon Weismantel, who kindly did so with the Treasurer’s position currently being vacant.

The opening balance for the 2nd February 2013 to 1st March 2013 reporting period was $3,295.94 and the closing balance was $3,296.45. During this period there was a $600 payment made for the Year 12 Journals as recorded in the 13th of February P&C meeting minutes. This cheque was not presented during the reporting period. There was also interest of $0.51.

Motion: Accept the treasurer’s report as presented

Moved: Sharon Weismantel Seconded: Greg Tunnock CARRIED

General Business

• No new business

Meeting closed at 9:30pm

Future Meetings

• 10th April 2013
• 8th May 2013
• 12th June 2013
• 14th August 2013
• 11th September 2013
• 9th October 2013
• 13th November 2013 - AGM
Riverside Girls High School
P&C Music Committee

RGHS Music Committee Meeting Minutes
Term 1
Friday 22 February 2013 @ 10.30 am

Meeting opened 11.00 am

1. **PRESENT:**
Rebecca Hastings (RH), Trevor La Macchia (TLM), and Lyn Tunnock (LT).

2. **APOLOGIES:**
None

3. **ACCEPTANCE OF MINUTES OF LAST MEETING:**
Nil

4. **CORRESPONDENCE IN/OUT:**
None.

5. **ACTION ITEMS FROM LAST MEETING ON 30/10/2012:**
None

6. **REPORTS:**
None

7. **TREASURER’S REPORT:**
TLM advised that the balance of the Music Account as at 22/02/2013 was $4,094.95. $650.00 Cheque written to cover the Gelato Cart payment for Open Day has yet to be presented.

8. **BUSINESS:**

This meeting has been held as directed by the RGHS P&C and resolved to disband this Music Committee for the reasons stated below:

1) The committee members’ are no longer involved in the school band, as of the beginning of 2013.
2) No Band parents’ have volunteered to join the Music committee since 2011 and hence there are no parents’ willing to take-over the roles of the this committee.
3) The restructure of the Band program in 2012 removed the responsibility for the administrative functions from the Music committee and redefined the role to one of fundraising and catering.
4) The committee considers that any future needs for the Band Program can be accommodated by volunteer/s organised through the P&C and/or the RGHS Band Co-ordinator (currently Ms C.Wang).

The committee resolves to close the Music bank account and transfer all funds to the RGHS P&C, with the request that these funds will be applied to resourcing the Band Program and in particular the 2013 inaugural Band Camp

These resolutions will be presented to the next P&C meeting to be held on 13th March 2013 for acceptance. When resolved, arrangements will be made with the Committee Co-ordinator and Treasurer to effect the bank account transfer of funds (approx. $3,444.95) and account closure.

9. **P&C REPORT DUE 13/03/2013**

LT to submit the Minutes and Accounts to the P&C. RH to deliver the report at the meeting.

No further business arising, Meeting closed at 11.45 am
RIVERSIDE GIRLS’ HIGH SCHOOL
PARENTS AND CITIZENS ASSOCIATION

FINANCIAL STATEMENT FOR THE PERIOD
2nd February 2013 to 1st March 2013

Cash Book

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<tr>
<th>Description</th>
<th>Date</th>
<th>Amount</th>
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<td>$3,295.94</td>
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</tr>
<tr>
<td>01/03/12 Interest</td>
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<td></td>
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<td>$0.51</td>
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<tr>
<td>Less: Payments</td>
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<tr>
<td>28/02/12 Chq 492 RGHS</td>
<td>Note 1</td>
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<tr>
<td>Closing Balance</td>
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<td>$2,696.45</td>
</tr>
</tbody>
</table>

Add: Unpresented Cheques
Chq 492 RGHS $600.00

Bank Statement Balance as at 1 February 2013 $3,296.45

Note 1 From P&C Feb 2013 Meeting
Year 12 Journals Contribution $600.00

Additional Information – 2013 Open Day (held Thursday 7th March 2013)
Gross Takings – Sausage Sizzle and Gelato Stall $2,498.80
Less: Cost - $957.30
Gross Profit $1,541.50
(as advised by email 10 March 2013)